



Minute

Edinburgh Integration Joint Board

Tuesday 21 September 2023

Hybrid meeting held in the Main Council Chamber, City Chambers, High Street, Edinburgh and via Microsoft Teams

Present

Board Members

Katharina Kasper (Chair), Councillor Tim Pogson (Vice-Chair), Bridie Ashrowan, Robin Balfour, Councillor Euan Davidson, Christine Farquhar, Helen Fitzgerald, George Gordon, Matthew Kennedy (substituting for Rose Howley), Peter Knight, Jacqui Macrae, Mike Massaro-Mallinson, Allister McKillop, William McQueen (substituting for Peter Murray), Councillor Claire Miller, Councillor Max Mitchell, Councillor Vicky Nicolson and Moira Pringle.

Officers

Lesley Birrell, Jacqueline Boyle, Colin Briggs, Hannah Cairns, Deborah Mackle, Brickchand Ramruttun and David Walker.

Apologies

Heather Cameron, Elizabeth Gordon, Ruth Hendery, Kirsten Hey, Rose Howley, Grant Macrae, Peter Murray and Emma Reynish.

1. Deputation – Unite Edinburgh Not for Profit Branch

A deputation was submitted in relation to item 6 - Finance Update.

The deputation made the following key points:

- Concerns that no solution had yet been identified to bridge the remaining £14.2m budget deficit noting that discussions with partners on this issue had been positive.
- Concerns that, as highlighted in the Chief Finance Officer's report, if no solution was identified to address the financial gap, a recovery plan would require to be presented to a future meeting of the Board which would result in service reductions leading to poor outcomes for people, worsened performance and endanger delivery of the improvement plan.
- There would also be poorer outcomes for staff – health and safety standards would be undermined and the deputation queried how the IJB could improve recruitment and retention of staff if further cuts were implemented.
- The deputation was concerned about the lack of planning, strategy and funding necessary to address the staffing crisis impacting social care across the city.

Decision

To thank the deputation for the presentation.

2. Minutes

The minute of the Edinburgh Integration Joint Board of 13 June 2023 was submitted for approval as a correct record.

Decision

To approve the minute as a correct record.

3. Rolling Actions Log

The Rolling Actions Log updated to September 2023 was presented.

Decision

- 1) To agree to close Action 3 – General Medical Services Provision in South-East Edinburgh – Liberton High School Campus.
- 2) Action 1 – System Pressures Update – to note that the briefing would be circulated by the end of September and that an update would also be included in the Improvement Plan Update report to the Board.
- 3) Action 2 – Chief Social Work Officer Annual Report – to note that the report was scheduled to be presented to the October Board meeting.

- 4) Action 4 – Bed Base Review Update – to note that an update on the reframed Frailty Pathways Programme and indicative timelines would be reported in the next Interim Chief Officer’s briefing paper.
- 5) To otherwise note the remaining outstanding actions.

(Reference – Rolling Actions Log September 2023, submitted)

4. Edinburgh Integration Joint Board Audited Annual Accounts 2022-23

The 2022/23 annual accounts for the Edinburgh Integration Joint Board were presented for approval and adoption. The Audit and Assurance Committee had considered the annual audited accounts in detail along with the external audit annual report and the internal audit annual opinion.

The external auditor had provided an unmodified opinion on the annual accounts and had highlighted significant findings and key audit themes together with details of the associated agreed management actions.

Decision

- 1) To note the “amber” rated internal audit opinion for the year ended 31 March 2023.
- 2) To approve and adopt the annual accounts for 2022/23.
- 3) To authorise the designated signatories (Chair, Interim Chief Officer and Chief Finance Officer) to sign the annual report and accounts on behalf of the Board.
- 4) To authorise the Chief Finance Officer to sign the representation letter to the auditors on behalf of the Board.

(References – Audit and Assurance Committee 13 September 2023 (item 6); report by the Chief Finance Officer, Edinburgh Integration Joint Board, submitted)

5. Committee’s Annual Assurance Report – referral from the Audit and Assurance Committee

The following committee assurance statements had been presented to the Audit and Assurance Committee for scrutiny – Clinical and Care Governance Committee – Performance and Delivery Committee, Strategic Planning Group and Audit and Assurance Committee.

The Committee agreed:

- 1) To note the moderate assurance following the review of the committee assurance statements.
- 2) To note there had been no suspension of the standing orders in 2022/23.

- 3) To note that no breaches of the code of conduct had been recorded in 2022/23.
- 4) To note the due date for recruitment of the Chief Risk Officer was December 2023.
- 5) To request that an appendix be added to the report prior to submission to the Edinburgh Integration Joint Board setting out definitions of assurance levels for the purposes of clarification.
- 6) To note the ongoing work with internal audit to align audit and assurance terminology used by the City of Edinburgh Council and NHS Lothian and that a paper detailing this work would be brought to the Audit and Assurance Committee for consideration at its next meeting scheduled for 13 December 2023.
- 7) To note that the Chief Finance Officer would revisit the committees' assurance returns and feedback on any further emerging themes, improvements or actions required.
- 8) To refer the report to the Edinburgh Integration Joint Board.

Decision

- 1) To note the report.
- 2) To ask officers to explore the possibility of making all IJB committees' meeting papers public and to provide an update in the Governance Arrangements report to the October Board meeting.

(References – referral report from the Audit and Assurance Committee 13 September 2023, submitted)

6. Finance Update

An update was provided on the financial performance of delegated services. The level of assurance provided of a breakeven position for 2023/24 was limited, given the remaining budget deficit. Should no resolution be identified over the coming weeks, a recovery plan would be presented to the October meeting of the Board.

Decision

- 1) To note the financial position for delegated services to 31 July 2023 and associated year end forecast.
- 2) To note the limited assurance provided by the Chief Finance Officer.
- 3) To note that the Council's Finance and Resources Committee, on 21 September 2023, had deferred consideration of the revenue monitoring report to a special meeting on 9 October 2023 (or suitable alternative date to be confirmed) to allow the report to be scrutinised in full with full understanding of each Directorate's pressure.

- 4) To note that, that, in the interim, briefing sessions would be arranged between the EIJB's Executive Management Team and Finance and Resources Committee members to understand and consider the reported EIJB budget pressure for 2023/24 and the planned mitigating actions.
- 5) To re-arrange the EIJB meeting scheduled for 10 October 2023 to 17 October 2023 (or such other alternative date to align with the Special Meeting of the Council's Finance and Resources Committee) to allow a further finance update and recovery plan to be provided for consideration.

(References – EIJB Performance and Delivery Committee 6 September 2023; report by the Chief Finance Officer, Edinburgh Integration Joint Board, submitted)

7. Membership Proposal – referral from the Strategic Planning Group

The Strategic Planning Group had referred a report proposing appointments to the membership of the Group to the Edinburgh Integration Joint Board for approval.

Decision

- 1) To approve the following appointments to the Strategic Planning Group:
 - Jean Gray, CEO Viewpoint (Registered Social Housing Representative)
 - Matt Kennedy, Principal Social Work Officer, Edinburgh Health and Social Care Partnership
 - Jane Perry, Director, Bluebird Care Ayrshire, Edinburgh & Glasgow South (Independent Provider of Social Care Representative)
- 2) To note the proposals to fill existing gaps in the SPG membership with immediate effect.

(Reference – referral report from the Strategic Planning Group 16 August 2023, submitted)

8. Chief Officer Appointment to the Edinburgh Integration Joint Board and Health and Social Care Partnership

In terms of Standing Order 7.4, the Board agreed that the following additional report, which had been notified to the Chair at the start of the meeting, should be ruled urgent and considered at this meeting.

Following the approved recruitment process, the Panel led by Edinburgh Integration Joint Board members together with members from the City of Edinburgh Council and NHS Lothian, had agreed to recommend the appointment of Pat Togher to the post of Chief Officer subject to satisfactory pre-employment checks.

Decision

To approve the appointment of Pat Togher to the permanent post of Chief Officer, Edinburgh Integration Joint Board and Edinburgh Health and Social Care Partnership.

(References – Edinburgh Integration Joint Board 13 June 2023 (item 9); report by the Service Director HR, City of Edinburgh Council, submitted)

9. One Edinburgh

The Board agreed, in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the public from the meeting during consideration of the following item of business for the reason that it involved the likely disclosure of exempt information as defined in Paragraph 6, of Part 1 of Schedule 7A of the Act.

Information was provided on the proposed implementation of a One Edinburgh approach for all homebased support services, to ensure equity of access to quality support across the city for people and their carers.

Decision

- 1) Detailed in the confidential schedule, signed by the Chair, with reference to this minute.
- 2) To note that a public version of the report would be made available following this meeting for distribution as part of the communications plan to all stakeholders.

(References – Edinburgh Integration Joint Board 21 August 2021 (item 11); report by the Interim Chief Officer, Edinburgh Integration Joint Board, submitted)